

**Minutes of the Internal Quality Assurance Cell Meeting**

11/10/2025

The Internal Quality Assurance Cell (IQAC) convened its meeting on 11th October 2025 at 11:00 AM at MIT CARS, MIT West Campus. The meeting was presided over by the Director, MIT CSN, in the capacity of Chairman of IQAC, and commenced with opening remarks by the Dean – Quality Assurance.

**Agenda:**

- Confirmation of the minutes of the IQAC Meeting held on 20th June 2025
- Review of IQAC Activities
- Planning of IQAC Activities
- Review of NBA Reports
- Discussion on Professional Development Policy for Teaching and Non-Teaching Staff
- Review of Training & Placement (T&P) Activities
- Approval of Vision and Mission Statements of Electrical Engineering Department, Agricultural Engineering Department, Electronics & Computer Engineering Department

**Present Members:**

S.N.	Name of Members
1.	Dr. Nilesh G. Patil (Director, MIT CSN)
2.	Dr. Nagesh Kolhe (Cosmo Films)
3.	Mr. Narayan Katyare (Leser India)
4.	Mr. S. Shakkwarwar (Findability Science)
5.	Dr. H. M. Dharmadhikari
6.	Prof. S. V. Lomte
7.	Dr. T. P. Kulkarni
8.	Mr. Mandar Kulkarni
9.	Mr. Zameer Shaikh
10.	Dr. Manish S. Dixit
11.	Dr. Swapnil Jaiswal
12.	Mr. C. M. Jadhav
13.	Dr. Supriya Kinariwala
14.	Dr. Prashant Chintal
15.	Dr. Prabhat Awasarmal
16.	Dr. Seema R. Chaudhary

17.	Dr. S. J. Nandedkar
18.	Dr. S. M. Badave
19.	Dr. B. S. Ahirwadkar (Dean, QA)
20.	Dr. Chetan Kuthe (Associate Dean, QA)

## **Proceedings**

The meeting commenced with the permission of the Chair.

Dr. Bhakti Ahirwadkar, Dean – Quality Assurance, welcomed all the members and briefed them about the agenda of the meeting.

### ***Agenda Item 1: Confirmation of Previous Minutes***

The minutes of the IQAC Meeting held on 20th June 2025 were placed before the members. After due discussion, the minutes were unanimously confirmed and approved by the IQAC.

### ***Agenda Item 2: Review of IQAC Activities***

The IQAC reviewed the activities conducted during the previous academic period. Progress of quality initiatives, documentation status, and compliance with NAAC and NBA requirements were discussed. The members appreciated the efforts taken by the IQAC in strengthening institutional quality assurance mechanisms.

### ***Agenda Item 3: Planning of IQAC Activities***

The proposed plan of IQAC activities for the forthcoming academic period was presented. The members suggested focused initiatives related to:

- ✓ NBA accreditation preparedness
- ✓ Outcome-Based Education (OBE) implementation
- ✓ Faculty Development Programmes (FDPs)
- ✓ Systematic documentation and data management

### ***Agenda Item 4: Review of NBA Reports***

The status of NBA-related reports and documentation was reviewed. The IQAC members provided suggestions to further strengthen: Data validation, Outcome mapping, Evidence-based reporting to ensure compliance with NBA guidelines.

### ***Agenda Item 5: Professional Development Policy for Staff***

The draft Professional Development Policy for Teaching and Non-Teaching Staff was placed before the IQAC for information. Due to time constraints and prioritization of other agenda items, detailed discussion could not be undertaken. It was decided to take up the policy for detailed discussion and approval in a subsequent IQAC meeting.

**Agenda Item 6: Review of Training & Placement (T&P) Activities**

The Training and Placement activities, placement statistics, industry interactions, and student preparedness initiatives were reviewed. Suggestions were offered to strengthen:

- ✓ Industry linkages
- ✓ Internship opportunities
- ✓ Skill development and employability initiatives

**Agenda Item 7: Approval of Vision and Mission Statements**

The Vision and Mission Statements of the Electrical Engineering Department, Agricultural Engineering Department, and Electronics & Computer Engineering Department were presented before the IQAC.

The alignment of the statements with the Institutional Vision and Mission and stakeholder expectations was discussed. Minor suggestions were provided for refinement.

**Resolutions**

- It was resolved that inputs shall be obtained from Deans, Associate Deans, Heads, and faculty members, and a detailed observations and recommendations report shall be submitted to the Director (MIT, CSN) by Dean, QA.
- It was resolved that the draft Professional Development Policy for Teaching and Non-Teaching Staff shall be discussed in detail and placed for approval in a forthcoming IQAC meeting.
- It was resolved that the Vision and Mission Statements of the Electrical Engineering Department, Agricultural Engineering Department, and Electronics & Computer Engineering Department, incorporating minor suggestions, are approved by the IQAC.

**Conclusion**

The meeting concluded with a vote of thanks to the Chair and all the members for their valuable guidance, suggestions, and active participation.

**Dean (QA)**  
**Dean (Quality Assurance)**  
Maharashtra Institute of Technology,  
Chhatrapati Sambhajnagar (M.S.)  
(An Autonomous Institute)

**Director (MIT, CSN)**  
**Chairman of IQAC**

**Chairman**  
**Internal Quality Assurance Cell**  
Maharashtra Institute of Technology,  
Chhatrapati Sambhajnagar (M.S.)  
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