

APPLICATION FOR DUPLICATE GRADE SHEET

To,

Date:-

Dean,
Examinations & Evaluation,
Maharashtra Institute of Technology,
Chhatrapati Sambhajinagar.

Subject :- To issue Duplicate Grade Sheet.

R/Sir,

I herewith undersigned Shri./Smt./Ku. _____ have lost my following Grade Card. I am in need of same for my future career.

Sr.No.	Enrollment No.	Hall Ticket No.	Name of Candidate	ESE/Makeup ESE Month/Year
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Please issue me Duplicate Grade Sheet as early as possible. Thanking you.

Encl: - 1. Attested Copy of lost Grade Sheet.

Yours truly,

Fees: Rs.200/- per semester

FOR OFFICE ONLY

Receipt No. _____

Signature :-

Amount Rs. _____

Name of Student :-

Date _____

Enrollment No.:-

Cashier's Sig. _____

Hall Ticket No.

Contact No. :-

- Strike out which is not Applicable.